



USMC WWR Employment Checklist

This checklist should be used with the WWR Employment Toolbox to help you plan your career. All resources listed in this checklist can be found in the matching step of the WWR Employment Toolbox.

Step 1: Career Profile

Complete your [Request for Employment Assistance](#)

Use the [Skills Profiler](#) to create a list of your skills

Step 2: Education/Training/Financial Aid

Get Your [Official Military Education and Training Transcripts](#)

Get a Copy of Your [DD Form 2586](#), "Verification of Military Experience and Training" document

Fill out VA Form [VA Form 22-1990](#) "Application for VA Education Benefits"

Contact your Unit Security Manager to obtain your JPAS print out

Find out about the [Computer/Electronics Accommodation Program](#)

Check out your [Education and Training Options](#)

Learn about [Financial Aid Options](#) and [Military Friendly Scholarships](#)

Check out the [Vocational Rehabilitation and Employment Program](#)

Step 3: MOS Translator

Use the [Military Skills Translator](#) to match your military skills and experience to civilian occupations

Step 4: Resume Builder

Review [Resume Do's and Don'ts](#) on the WWR Employment Toolbox

Contact your [Veterans' Outreach Program Specialist \(DVOP\) or Local Veterans' Employment Representative \(LVER\)](#) for assistance with creating your resume

Step 5: Networking

Contact friends who may help you find a job, or visit websites such as <http://www.meawest.org/> for networking lunches and events for Marines and veterans

Find a [Career Fair](#) near you

Step 6: Job/Internship

Check to see if you are eligible for [Veterans' Preference](#)

Use the [Job Search Engines](#) in the WWR Employment Toolbox to search for the job you are looking for

Check out the [WWR Employment Toolbox](#) to see the companies that the WWR has partnered with to provide internships